

e-TENDER DOCUMENT

For

Dismantling and Repairing of Minor Civil and Painting Work at BBB Building and Residential Building of Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad

(Tender No. RCB/04-02/100/NIT-03/2021-22)

Regional Centre for Biotechnology

An Institution of National Importance created through an act of Parliament Department of Biotechnology, Govt. of India. under the auspices of UNESCO NCR Biotech Science Cluster, 3rd Milestone, Faridabad-Gurugram Expressway, Faridabad

Tender No.- RCB/04-02/100/NIT-03/2021-22

Online tenders are invited on behalf of the Executive Director, RCB under Two-Bid System (Technical bid and Financial bid) from reputed Contractors/Fabricators for the work "Dismantling and Repairing of Minor Civil and Painting Work at BBB Building and Residential Building of Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad" as per schedule, specifications and as per the terms and conditions mentioned in this tender document. Off-line/physical bids shall not be accepted and no request will be entertained on any ground/reason.

Date: 29.06.2021

NOTICE INVITING TENDER

Web site Url :	https://dbt.euniwizarde.com/ , https://rcb.res.in
Address:	Regional Centre for Biotechnology, NCR Biotech Science Cluster, 3 rd Milestone, Faridabad-Gurugram Expressway, Faridabad - 121001, Haryana
Contact Details	Executive Engineer, RCB 0129-2848810, 2848800
Name Of Work	Dismantling and Repairing of Minor Civil and Painting Work at BBB Building and Residential Building of Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad
Estimate Value	₹7.55 Lacs/-
Earnest Money	NIL Only Bid Security/ EMD Declaration Form, as per Annexure -1 of this NIT, duly signed in should be uploaded.
Tender Processing fees	As per charges mentioned on e-Tender portal (minimum ₹750/- up to maximum ₹7500/- @ 0.1% of the tender value+ applicable GST @18%)
Tender Uploading Date	30.06.2021
Tender Closing Date & Time	20.07.2021 at 1500 Hrs
Date of Opening of Technical bid	20.07.2021 at 1530 Hrs
Date of Opening of Financial bid	Will be notified to the qualified bidders later.

Eligibility Criteria

- 1. Contractors who fulfill the following requirements shall be considered as Eligible Bidder: Agencies should have satisfactorily completed during the last 07 (seven) years:
 - a) Three similar works each costing not less than Rs.3.02 Lac.

or

b) Two similar works each costing not less than Rs.4.53 Lac.

٥r

- c) One similar work costing not less than Rs.6.04 Lac.
- 2. Similar work means 'Miscellaneous Repair/Maintenance Building works including the plastering, Brickwork, RCC, Steel Reinforcement, PCC, Waterproofing, whitewashing work, painting works to internal & external surfaces of building' in any other Govt. Department, Universities, Biotech companies, Research institution & pharmaceutical laboratories or reputed private sector during last seven years). Attested copies of the completion certificates issued by the Executive Engineer/Head of department/ owner are required to be enclosed with the technical bid. The tenderer should also give complete details of the concerned authority such as name with designation, valid address, telephone/ mobile number with STD Code, etc. The completed works will be open to inspection and in case works is not up to the standard, the tender will summarily be rejected & no queries will be entertained in this regard.
- 3. Average annual financial turnover should be at least Rs. 3.80 Lakhs during the immediate last three consecutive financial years.
- 4. The firm should have not been blacklisted, debarred, declared non performer or expelled from any work of Union Government/ State Governments/ PSUs etc. during the last 7 years. They should also submit a self-declaration on its letter head for the same. The firm should also provide information regarding litigation / arbitration cases for the last five years as per **Annexure-IV**
- 5. The tenderer may visit / examine the site and its surrounding to assess the accessibility and asses the scope of work before submitting their offer. No claims later on shall be entertained. The tenderers shall arrange & maintain at his own cost all materials, T & P, Water and facility for workers for executing the work. Refer "Annexure-VIII"

REGISTRATION PROCESS

- 1. Bidders to enroll on the e-Procurement module of the portal https://dbt.euniwizarde.com by clicking on the link "Bidder Enrollment". Enrolment on the e-wizard Portal is free of charge.
- 2. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.
- 3. Bidders to register upon enrolment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
- 4. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer "DSC details for Foreign Bidders" for Digital Signature requirements on the portal.
- 5. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

TENDER DOCUMENTS SEARCH

- 1. Various built in options are available in the e-Wizard Portal which is further synchronizing with CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.
- 2. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.
- 3. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the Online Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 4. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

BID PREPARATION

- 1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- 3. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 5. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- 6. Experience Certificates for similar works in last 07 years.
- 7. Copy of PAN Card / GST Registration.
- 8. Annual average Turnover of the agency should be more than rupees 3.8 Lac per annum since last three years.
- 9. Brochure, original technical catalogue with detailed specification and picture of the product offered, if relevant
- 10. Tender **processing fee has to be paid by all the vendors** as this fee is being charged by the Online Portal service provider directly.
- 11. Specification: The Contractor must confirm in writing that the goods supplied & installed by them shall be as per specification of goods and in case of any variation, the contract shall be liable to cancel immediately.

BID SUBMISSION

- 1. Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2. The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.

- 3. Bidder to select the payment option as Online" to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
- 4. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.
- 5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
- 7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

ASSISTANCE TO BIDDERS

- 1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2. Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 011-49606060, 23710092, 23710091

GENERAL CONDITIONS OF CONTRACT INSTRUCTIONS TO BIDDERS

- 1. The Tenderer should sign and stamp each page of the tender documents.
- 2. The Tenderer may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is however, advised not to furnish superfluous information. No information shall be entertained after submission of tender documents unless it is called for by the RCB.
- 3. Any information furnished by the tenderer found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in RCB.
- 4. Any variation in the terms and conditions of the general/special conditions for payment, tender fees, security deposit, etc. is not acceptable to RCB and such tenders will be rejected straight away.
- 5. RCB reserves the right to award the contract in full or in part as per the decision of the competent authority
- 6. RCB is not responsible for any delay in receipt of the application / receipt of tender documents etc. It is the responsibility of tenderer to make sure that the tender is uploaded in time.
- 7. The contractor has to mention contact no. and the person to be contacted in case of any query.
- 8. The tenderer shall attach the copy of PAN Card, Goods and Services Tax Registration.
- 9. Acceptance of tender shall rest with the RCB, which shall not be bound to accept the lowest tender and reserves to itself the right to reject any or all tenders received without assigning any reasons therefore.
- 10. Incomplete tenders are liable to be rejected.
- 11. Any bid received after the deadline for submission of bids, will be rejected.

Engineer in-charge

Signature of tenderer with seal & date

GENERAL CONDITIONS OF CONTRACT

TERMS & CONDITIONS:

- 1. The terms 'Contract document' means the Notice Inviting Tender, Tender form, Instructions to bidders, Special Conditions, General Conditions of Contract, Specifications, Price Schedule and Drawings and Articles of Agreement.
- 2. "RCB" shall mean Regional Centre for Biotechnology with its present office at 3rd mile stone Faridabad Gurgaon Expressway Haryana 121001
- 3. The Contractor shall mean the sole proprietor, or firm or company whether incorporated or not, undertaking the works and shall include the legal representative or such individual successors, heirs, administrators or assignees of such sole proprietor, firm or company, as the case may be or the persons composing such firm or company of the successors of such firm or company and the permitted assignees of such individual or firms or company.
- 4. Engineer-in-charge shall mean the officer designated by the Executive Director, RCB who shall supervise and shall be in charge of the work, and issue necessary instructions at site, on behalf of RCB.
- 5. Contractor shall strictly conform to the specification, price schedule, general and special terms and conditions, if any, and any other matter contained in the tender documents issued by the RCB.
- 6. The contractor shall be fully responsible for any damage caused by the repair and renovation work to the existing college building and the contractor will have to repair and rectify any such damage in at his own risk and cost.
- 7. Time allowed for the completion of work shall be **120 days** from the date of issuing Work Order. If the contractor fails to complete the work on or before the stipulated date, then a penalty at the rate of 0.2% per day, of the order value shall be levied subject to maximum of 5 % of the order value.
- 8. Warranty / Guarantee: Bidder must provide one (01) year comprehensive on-site warranty and it will commence from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components. No offer of the vendor will be accepted without warranty/ guarantee of their supplied/ installed goods.
- 9. **Performance Security:** The Performance Security Deposit amount @ 3% of Order value must be deposited by successful bidder within 7 days of award of work in the form of Demand Draft/Bank Guarantee/ FDR, from Nationalized/scheduled bank valid up to 6 Months from issue of work order, drawn in favor of "**Executive Director Regional Centre for Biotechnology**", Payable at Faridabad. Same will be released after 3 months from date of satisfactory completion of work.
- 10. **Security Deposit**: The successful tenderer will have to remit an amount equal to 5 % of the Work value as Security Deposit. No interest will be paid to the contractor on EMD/SD. RCB, Faridabad also reserves the right to appropriate the SD amount against any outstanding dues (to RCB) against any other earlier contract entered with the RCB by the contractor.
- 11. **Deviation**: 25% ± deviation in quantities would be permitted. Quantities are indicative and likely to increase/decrease. Bidder will have no objection for variation in quantities thereon.
- 12. **Period of validity of tender**: The tender will remain open for acceptance for 180 days from the date of opening of the tender and the rate quoted shall be firm and valid for a period of one year from the date of acceptance of tender. The validity period can be extended for one more year or till the finalization of new tender whichever earlier at the same rates, terms and conditions.
- 13. **Payment Terms**: The pre-receipted paste of ₹ 1 revenue stamp on each bill in triplicate may be send to this office for payment after satisfactorily delivery & Installation of the goods. The bill

should have full particulars of the items.

- a. No Payment shall be made in advance nor shall the loan from any or financial institutions be recommended on the basis of the order of award of work. The contractor shall submit the bill only after successfully completion of work. The case of issuing sanction and passing of bill for payment will be initiated on receipt of a pre-receipted invoice from the Contractor.
- b. No payment will be made for goods rejected.
- 14. The Executive Director, RCB will have the full right to reject any or all the tenders without assigning any reason whatsoever and is not bound to accept the lowest tender. The Executive Director, RCB also reserves the right to award the contract with more than one contractor.
- 15. Any tender which does not satisfy the terms and conditions set out in the tender notice is liable to be rejected.
- 16. Every effort will be made by the RCB for arranging payment within a reasonable period after receipt of certified bills in the office of Executive Engineer, RCB, Faridabad. If the contractor does not get the payment within 45 days of submission of his bill to the UNIT head concerned, the fact may be brought to the notice of the undersigned in writing who will take necessary action in the matter. However, it is made clear that the successful tenderer will not be eligible to get any interest on the amount of the pending bills in case, the bills are held up for unavoidable reasons.
- 17. **Release of Security Deposit**: Security Deposit unless forfeited to the RCB in part or in full will be refunded after two months from the date of settlement of final bill on expiry of the Defect liability period and after warranty period.

18. WORK OPEN TO INSPECTION

- al. All works under or in course of execution or being executed in pursuance of the contract shall at all times be open to inspection and supervision by the Engineer-in-charge and/or his authorized subordinates, and the Contractor shall at all times during the usual working hours, and at all other times at which reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the works shall have been given to the contractor, either himself be present to receive order and instructions, or have a responsible agent duly accredited in writing, present for that purpose. Order given to the contractor's agent shall be considered to have the same force as if the same had been given to the Contractor himself.
- b. All works shall be executed subject to the approval in all respect of the Engineer-in-charge who shall be entitled to direct at what point or points and in what manner these are to be commenced, and carried out from time to time.
- c. RCB and/or its nominated representative(s) will, inspect and/or test the work / material to confirm their conformity to the tender specification at no extra cost to the RCB. The Inspection Authority to be designated by the RCB shall specify what inspections and tests are required and where they are to be conducted. The RCB shall notify the contractor in writing in a timely manner of the identity of any representatives retained for these purpose. All work / material shall be tested as stipulated in the latest specification of, Govt. /institutes
- d. The inspections and tests may be conducted on the premises of the tenderer or its subcontractor(s) or at the point of delivery. If conducted on the premises of the tenderer or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data shall be furnished to the Inspectors at no charge to the RCB.
- e. The representative of Centre shall inspect or test the items, which fail to conform to the specifications. The RCB may reject such items and the tenderer shall replace the rejected

items, at no cost to the RCB, within a stipulated time period.

- f. The RCB's right to inspect, test and where necessary, reject the items after its arrival at the final destination shall in no way be limited or waived by reason of the items having previously been inspected, tested and passed by RCB or its representatives.
- g. Nothing shall in any way release the tenderer from Guaranty or other obligations under the contract
- h. The RCB shall be the final authority to reject full or any part of the item which is not conforming to the specifications and other terms & conditions.
- i. No payment shall be made for rejected items. Rejected items must be removed by the contractor within one weeks of the date of rejection at their own cost and replace immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the contractor without any further notice.
- 19. **WATER & POWER FOR FABRICATION:** RCB shall provide power & water at one point for the proper execution of the work free of cost under normal circumstances if available at site. In case RCB is not in a position to supply the water and / or power, the contractor will make his own arrangement so that the work does not suffer. However, no claim of the contractor whatsoever shall be entertained by RCB on this account.
- 20. <u>CLEARANCE OF SITE:</u> The contractor shall have to remove all waste (Melba) and other unwanted material from site of work before handing over the installation to the RCB. The work shall not be treated as complete in all respects unless these requirements are fulfilled by him. In the event of contractor failing to do so, the RCB shall have right to get the site cleared at the cost of contractor.

21. COMPLIANCE WITH LABOUR LAWS AND OTHER LAWS

The Contractor shall abide by the Contract Labour, (Regulation and Abolition) Act 1970, and Contract Labour (Abolition and Regulation) Central rules 1971. The Contractor shall comply with the provisions of Payment of Wages Act 1936, Minimum Wages Act 1948, Employees Liability Act 1938, Workmen's Compensation Act 1923, Industrial Disputes Act and other applicable regulations and other labour laws Contract Labour as mentioned below as applicable amended up to date:

- 1) Industrial Disputes Act.
- 2) Industrial Establishment (Standing orders) Act.
- 3) Trade Unions Act.
- **4)** The Factors Act.
- **5)** Employees Provident Fund & Miscellaneous Provision Act.
- **6)** Employees State Insurance Act.
- 7) Workmen's Compensation Act.
- **8)** Payment of Gratuity Act.
- 9) Minimum Wages Act.
- **10)** Payment of Wages Act.
- **11)** Equal Remuneration Act.
- 12) Payment of Bonus Act.
- 13) National / Weekly Holiday Act.
- 14) Inter-state Migrant Workmen (Regulation of Employment and of service conditions) Act.

In case, RCB is made liable to pay any amount to any third party due to non-observance of any of the statutes/law as mentioned above, the same will be adjusted from any future payment due payable to the contractor or from performance s guarantee available with RCB

22. **PAYMENT OF WAGES BY THE CONTRACTOR** The Contractor shall directly pay to labour employed by him and shall be solely responsible for following all Government rules and regulations applicable for employment.

23. **WATCH AND WARD** The contractor shall be responsible for watch and ward of all the works and various materials till complete handing over the works to the RCB.

24. **GUARANTEE CLAUSE**

- a. The contractor shall guarantee that all the material and components supplied and installed by him shall be free from defects due to faulty, material or workmanship.
- b. The charge and any shortcomings found in the materials as specified shall be removed at no extra cost. The contractor shall provide the necessary personnel and tools for fulfilling the above guarantee. Period of the guarantee shall be (12) twelve months from the date of handing over the complete installations to RCB. During this period any or all components found to be defective shall be replaced or repaired free of cost.
- c. If the defects are not removed within a reasonable time the RCB may arrange to do at the contractor's risk and cost, without prejudice to any other rights.

25. OTHER CONDITION TO BE ADHERE BY TENDERER

- A. The work is to be carried out as per the specifications in the tender and relevant standards of CPWD.
- B. The material should be got approved before start of work and open to site inspection
- C. The contractor shall clear the site after completion of work in all respects.
- D. All the material used shall be one of the stipulated makes as per approved list of material.
- E. The contractor shall comply with safety codes for Fire precaution, health requirement, scaffolds & ladders etc.
- F. No T & P shall be issued by RCB.
- G. All dismantled material for which credit is not being given in the tender shall be handed over to the site engineer stored at proper place.
- H. Contractor shall be fully responsible for safety of his workers and in case of any accident / mishap the entire responsibility shall be on the contractor.
- I. The work shall be executed without any loss / damage to the RCB's properties.

26. **Termination of Contracts:**

- (i). In case, after issue of a firm order, the successful tenderer fails to execute the work within scheduled time and as per specified quality and even fails to complete the work within the extended period if any given in writing by RCB, the Executive Engineer, RCB, Faridabad will be within his full rights to terminate the contract and to forfeit the Security Deposit of the successful tenderer to the RCB by giving a notice of 21 days in writing sent by Registered Post to the address given in the tender submitted or to any other address which may be recorded in the office at the request of the tenderer. The period of 21 days will be counted from the date of issue of the notice.
- (ii). Executive Engineer, RCB, Faridabad reserves the right to terminate the contract without assigning any reason by giving a notice of 21 days to the successful tenderer by Regd. Post to the address given in the tender submitted, or to any other address which may be recorded in the office at the request of the tenderer. The period of 21 days will be counted from the date of dispatch of the notice. In such cases, the Security Deposit of the successful tenderer will be refunded soon on getting demand from the tenderer. The RCB will not be liable for payment of any compensation for any loss that the contractor may be put to or alleged to have been put to on account of such termination.

TECHNICAL BID

Tender No. RCB/04-02/100/NIT-03/2021-22

Check List of Certificates/ Documents required to be submitted in the Technical Bid

If these documents are not submitted/ conditions not met, the quotation shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

S. No	Description	Technical Compliance (Yes/No)
1	Undertaking for EMD declaration by authorised signatory on letterhead as per format at Annexure-I, Annexure – I A	
2	Undertaking for adherence & acceptance to all Tender Terms and conditions and Two-Bid System. (Non-violation of Two-Bid System) Annexure-II	
3	Fall clause declaration Annexure-III	
4	Non-black listing declaration Annexure-IV	
5	Annual average Turnover of the agency should be more than rupees 7.50 Lac per annum since last three years. Annexure-V	
6	Copy of PAN and GST registration certificate	
7	Solvency certificate from scheduled banks Annexure-VI	
8	a) Three similar works each costing not less than Rs.3.02 Lac or b) Two similar works each costing not less than Rs.4.53 Lac or c) One similar work costing not less than Rs.6.04 Lac Annexure-VII	
9	Submission of certificate having visited the site to access the scope of work. Annexure-VIII	

BID SECURITY DECLARATION

(on letter head of the firm)

To be uploaded on e-Wizard Portal

Tender No.- RCB/04-02/100/NIT-03/2021-22

I/We hereby undertake that we will abide by the terms and conditions of the bid document. If I/We withdraw or modify our bids during the period of validity, I/We shall be liable to be suspended/debarred from participating in the present bid and in any bid of Government Organization for the period of One Year.

(Signature of Authorized Representative with seal and stamp

(To be submitted on Company Letter Head).

Additional information of the Bidding Agency duly signed by the bidder or authorized representative of the bidder as per the Performa

- 1. Tender Enquiry No. RCB/04-02/100/NIT-03/2021-22 Due for opening on:
- 2. Name & Address of Bidder:-

Please indicate

- 3. Details of Bank Account of the bidder/Agency.
 - i) Name of the Bank
 - ii) Address of the Branch
 - iii) Phone number
 - iv) IFS Code No.
 - v) Bank Account No.
 - vi) Type of Account
- 4. Business Name and constitution of the firm. Is the firm registered under?
 - i) Copy of GST Registration Certificate
 - ii) The Indian Companies Act, 1956
 - ii) The Indian Partnership Act, 1932
 - iii) Any act, if not, who are the owners. (Please give full Names and Address)
- 5. For partnership firms state whether they are registered or not registered under Indian Partnership Act. 1932. Should the answer to this question by a partnership firm be in the affirmative please state further:
 - i) Whether by the partnership agreement authority to refer disputes.
 - ii) concerning the business of the partnership to arbitration has been conferred on the Partner who has signed the tender
 - iii) If the answer to (a) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed he tender to refer dispute concerning business of the partnership to arbitration\

Signature of witness

Full Name and Address of Witness

Signature of Bidder

Full name & address of the Person signing (In BLOCK LETTER)

Whether signing as Proprietor/ Partner / Constituted Attorney / duly authorized by the company

TENDER ACCEPTANCE LETTER

(To be submitted on Company Letter Head).

Date

The Executive Director
Regional Centre for Biotechnology
NCR Biotech Science Cluster,
3rd Milestone, Faridabad – Gurugram Expressway,
Faridabad – 121001

SUB: Acceptance of Terms & Conditions of Tender.

Tender Reference No: RCB/04-02/100/NIT-03/2021-22

Name of Tender / Work: "Dismantling and Repairing of Minor Civil and Painting Work at BBB

Building and Residential Building of Regional Centre for Biotechnology

(RCB), NCR Biotech Science Cluster, Faridabad"

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned `Tender/Work' from the web site(s) namely: www.rcb.res.in, https://dbt.euniwizarde.com as per your NIT / advertisement, given in the abovementioned website(s).

2. I / We hereby certify that I / We have read the entire terms and conditions of the tender

documents (including all documents like annexure(s), schedules(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.

- 3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
- 4. I / We hereby unconditionally accept the tender conditions of above mentioned tender

document(s) / corrigendum(s) in its totality / entirety.

- 5. I/We declare that we have followed two bid system ie we have not disclosed rates in any where in technical bid document.
- 6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bidder terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours Faithfully, Authorized Signatory. (Signature of the Bidder, with Official Seal)

FALL CLAUSE DECLARATION

Ref: File No. RCB/04-02 /	/100/NIT-03/2021-22	Date . 07.	2021
Name of Work:	"Dismantling and Repairi Building and Residential I (RCB), NCR Biotech Science	Building of Regional C	Centre for Biotechnology
This is to certify that dated	we have offered the maximum	possible discount to y	you in our Quotation No.
lowest prices at whi	the stores supplied under Rate ch the party sells the items tonomous bodies/Pvt. Organisat be applicable.	of identical descript	ion to any other Govt.
	rged by our firm is more, RCB Fane subsequent/unpaid bill of the		ight to recover the excess
Seal and Signature of th	e Bidder		
	nority should be on the letterhea naving the power of attorney to b		and should be signed by a

NON-BLACK LISTING DECLARATION

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

Γο, Executive Director Regional Centre for Biotechnology NCR Biotech Science Cluster, B rd Milestone, Faridabad-Gurgaon Expressway Faridabad
We hereby confirm and declare that we, M/s, is not blacklisted/ De registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ o any other agency for which we have Executed/ Undertaken the works/ Services during the last 7 years.
For
Authorised Signatory
Date:

FINANCIAL CAPABILITY

Financial Year	Annual Turn Over in Indian Rupees as per Audited Balance Sheet
2018-19	₹
2019-20	₹
2020-21	₹

NOTE: The above data is to be supported by audited balance sheets

- 1. Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2018-19, 2019-20 & 2020-21). Audited Balance sheet should mention the membership number of chartered accountant issued by ICAI along with full address.
- 2. Attach recent solvency certificate from bankers. The certificate should be not more than one-year-old from the date of submission of bid.

Signature and seal of the Authorized Signatory of the bidder

Solvency certificate

Please enclose signed copy of solvency certificate for the value not less than 3.0 Lac issued by Nationalised/scheduled Bank

EXPERIENCE OF COMPLETION OF PROJECTS OF SIMILAR NATURE & COMPLEXITY

(During last five years ending last day of month previous to the one in which applications are invited)

Sl.	Name of	Owner or	Cost	Date of	Stipulated	Actual date	Name and	Remarks
No.	work/project	sponsoring	of	commencement	sate of		address/	
	and location	organization	work	as per contract	completion	completion	telephone	
			in				number of	
			Lacs				officer to	
							whom	
							reference	
							may be	
							made	

NOTE: Please attach supporting documents (completion certificates along with order copies) for the above information

Signature and seal of the Authorized Signatory of the bidder

CERTIFICATE FOR SITE INSPECTION

NIT No. RCB/04-02/100/NIT-03/2021-22

Name of Work - Dismantling and Repairing of Minor Civil and Painting Work at BBB Building and Residential Building of Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad

Address of site: -

Regional Centre for Biotechnology

NCR-Biotech Science Cluster at RCB 3rd mile stone Faridabad - Gurgaon Expressway Faridabad Haryana-121001

Signature of Tenderer with Seal & Date

AUTHORIZATION LETTER

We	(name of the bidder) hereby authorize Shri / Sm	ıt
•	thorized person) to sign and submit the bid to F/NIT-03/2021-22	RCB, Faridabad against their tender No
said tender on b	(name) is also authorized to negotiate the pehalf of M/s (name of bidder). name) is appended below.	
		Specimen Signature Name:
_	is authorized to delegate the authority on behalf of as stipulated above.	M/s
		For(name of bidder

UNDERTAKING - YEARS OF EXPERIENCE

Tender No RCB/04-02/100/NIT-03/2021-22	Due for opening on:
Name of the Service : "Dismantling and Repairing of Minor (and Residential Building of Regional Centre for Biotechnolo Faridabad"	
I/ We M/s hereby declare that: 1. Our agency has been in business for a period of at leastwhich the quotation/ tender are submitted.	years in Civil work and painting work for
2. We have served in similar works i.e. Dismantling and Repair Govt./institutes/PSU or private corporate sector with over (empyears as stated in relevant annexure.	_
3. We will be able to arrange for the required man power, material resources as per the tender term within scheduled time of award	
Signature of the Bidder	
Name & Address with stamp	

UNDERTAKING

Tender Enquiry No :- RCB/04-02/100/NIT-03/2021-22

Due for opening on:

I/ We M/s	hereby declare that:
-----------	----------------------

- 1. I/ we am/are agency engaged in business of civil work, have examined the above mentioned tender document including amendment/ corrigendum (if any) the receipt of which is hereby confirmed.
- 2. I/ we do hereby offer **Dismantling and Repairing of Minor Civil and Painting Work** to RCB at NCR Biotech Science Cluster at the prices and rates mentioned in the price bid.
- 3. I/we do hereby agree to provide to abide by the minimum wages act of Haryana.
- 4. I/we have quoted rates inclusive of all statutory taxes, charges & compliances i.e.EPF, ESI etc. as applicable.
- 5. I/ we agree to abide by my/our offer for a period of 180 days from the date of opening of the tender.
- 6. I/ we have carefully read and understood all the Terms and Conditions of the Tender and shall abide by them.
- 7. I/we agree for the all clauses and payment terms and conditions of this tender enquiry. In case any condition put forth by us is against the terms and conditions of tender, the same shall be treated as to be having no affect whatsoever and that the tender terms and conditions shall only prevail upon such conditions, if any.
- 8. I/ we have necessary licenses/ authorizations for providing the **Dismantling and Repairing of Minor Civil and Painting Work** and/or obtain the same at my/our costs and expenses as and when required.
- 9. I/ we also declare that in case of change constitution of our firm or for any other change, merger, dissolution, insolvency etc. the same shall be immediately brought to the notice of client, in such case continuing partner, successor or administrator or permitted assign shall be responsible for discharging all the liabilities under this contract/ tender.
- 10. The tender document has been downloaded from the official website i.e. <u>www.rcb.res.in</u>, <u>www.rcb.res.in</u>, for bidding purpose and is a true copy of the original.
- 11. Our firm or any other firm with similar type of operation with same or some/one of the partners/proprietors being same as of the tendering firm has not been black listed by any Government/ private institution except as per the following details: (If there is any case please attach the details of the same)
- 12. I/we also certify that that there is no vigilance/ CBI case pending against the firm/supplier/ or any other firm with similar type of operation with same or some/one of the proprietors being same as of the tendering firm except as per the following details: -
 - (If there is any case please attach the details of the same)
- 13. I/we also certify that there is no pending case for payment/ civil liability pending against us in any of the courts except as per the following details: -

(If there is any case please attach the details of the same)

Signature of the Bidder Name & Address with stamp

SCOPE OF WORK

- 1. The scope of work includes Dismantling and Repairing of Minor Civil and Painting Work at Residential Building of Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad.
- 2. The quantities indicated are approximate and may vary at the time of execution. The Institute will exercise absolute discretion for operating all or some items of the schedule.
- 3. Contractor has to remove all the debris from the site of execution and dispose them at suitable places shown by the Engineer or his authorized representative at site.
- 4. Cement used for the work should not be older than two months from the date of manufacture. The contractor should purchase the cement from authorized dealer and submit the test certificates/vouchers prior to execution of the work.
- 5. All temporary arrangements, staging, working platforms etc. is to be provided by the tenderer at his own expense to the satisfaction of the Engineer-in-Charge. The Institute will not however, be liable to pay any compensation due to accident, injury to the contractor's work men or any account what-so-ever.
- 6. The contractor will have to maintain the work for One year from the certified date of its completion.
- 7. The job is to be done as per CPWD Building & Sanitary works specification for Building / Civil works and CPWD Roads specification for Road Works, as applicable and provisions made in relevant IS codes must be followed. Wherever these are silent, the construction and completion of works shall confirm to sound engineering practice as approved by the Engineer-In-Charge. In case of any dispute arises out of the interpretation of the above, the decision of the Engineer-In-Charge shall be final and binding to the contractor.
- 8. Roof treatment work / water proofing treatment work should be guaranteed by the contractor for 10 years after successful completion of work, wherever applicable.

APPROVED MAKE LIST OF MATERIALS TO BE USED WHEREVER APPLICABLE

SL. NO.	ITEM	SUGGESTED BRAND NAME OR SIMILAR (APPROVED BY THE AUTHORITY)
1.	Acrylic Exterior paint	Shalimar, Asian, ICI, Berger, Nerolac
2.	Synthetic enamel Paint	Shalimar, Asian, ICI, Berger, Nerolac
3.	Acrylic emulsion paint	Shalimar, Asian, ICI, Berger, Nerolac
4.	Cement Primer	same as item 3
5.	Adhesive (for mixing in white wash)	DDL(M/S Pidlite), SDL(M/S Chemisol)
6.	Wall care putty	JK, Birla
7.	Cement (PSC)	ACC / Ultratech / Ambuja / Lafarge
8.	Distemper & Primer	ICI Dulux / Asian / Berger/Nerolac
9.	Floor Tiles	Similar as Existing
10.	Stone Tiles	Similar as Existing
11.	Wall Tiles	Similar as Existing
12.	Glass	Modiguard

Note: For any other item required to be incorporated in works sample shall be got approved from the Engineer-in-charge.

In the list of approved make above, out of two/ three makes mentioned in the list, **only first make, shall be quoted for and used**. However, if no-availability or any other technical reasons, the alternative make is allowed, it shall be subject to price variation as approved by the Engineer-in-charge.

Engineer-in-charge

Financial Bid

NIT No. RCB/04-02/100/NIT-03/2021-22

Name of Work: Dismantling and Repairing of Minor Civil and Painting Work at BBB Building and Residential Building of Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad

Sr. No.	Item	Unit	Qty
1	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade:		
	One or more coats on old work	Sqm	1600.00
2	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5		
	sq. meters and under, including cutting the patch in proper shape,		
	raking out joints and preparing and plastering the surface of the walls		
	complete, including disposal of rubbish to the dumping ground, all		
	complete as per direction of Engineer-in-Charge.		
	With cement mortar 1:4 (1cement: 4 coarse sand)	Sqm	124.04
3	Distempering with one coat 1st quality acrylic distemper, having VOC		
	(Volatile Organic Compound) content less than 50 grams/ litre, of		
	approved brand and manufacture, including applying additional coats		
	wherever required, to achieve even shade and colour.	Sqm	979.04
	-		
4	Kota stone slabs 20 mm thick in risers of steps, skirting, dado and		
	pillars laid on 12 mm (average) thick cement mortar 1:3 (1 cement: 3		
	coarse sand) and jointed with grey cement slurry mixed with pigment		
	to match the shade of the slabs, including rubbing and polishing		
	complete	Sqm	5.00
5	15 mm coment plactor on yough side of single or half bright wall of mive		
3	15 mm cement plaster on rough side of single or half brick wall of mix: 1:4 (1 cement: 4 coarse sand)	Cam	180.00
	1:4 (1 tement: 4 toarse sanu)	Sqm	100.00
6	Dismantling old plaster or skirting raking out joints and cleaning the		
	surface for plaster including disposal of rubbish to the dumping ground		
	within 50 metres lead.	Sqm	180.00
	Describing and Gring to the inlet month of min mater wine and income		
7	Providing and fixing to the inlet mouth of rain water pipe cast iron grating 15 cm diameter and weighing not less than 440 grams.	Each	16.00
	grating 13 till thameter and weighing not less than 440 grains.	Lacii	10.00
8	Brick work with common burnt clay F.P.S. (non modular) bricks of		
	class designation 7.5 in superstructure above plinth level up to floor V		
	level in all shapes and sizes in :		
	Cement mortar 1:4 (1 cement : 4 coarse sand)	Cum	3.00
9	Finishing the surface with 20 mm thick jointless cement mortar of mix		
,	1:4 (1 cement :4 coarse sand) admixed with water proofing compound		
	conforming to IS: 2645 and approved by Engineerin- charge including		
	laying glass fibre cloth of approved quality in top layer of plaster and		
	finally finishing the surface with trowel with neat cement slurry and	Sqm	25.00
	y seement starty and	1	= 3.00

	making pattern of 300x300 mm square 3 mm deep.		
	making pattern of 500x500 mm square 5 mm ucep.		
10	Kota stone slab flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab, including rubbing and polishing complete with base of cement mortar 1:4 (1 cement: 4 coarse sand):		
	25 mm thick	Sqm	20.00
11	Random rubble masonry with hard stone in foundation and plinth including levelling up with cement concrete 1:6:12 (1 cement : 6 coarse sand : 12 graded stone aggregate 20 mm nominal size) upto plinth level with Cement mortar 1:6 (1 cement : 6 coarse sand)	Cum	6.00
	dement mortal 110 (1 tement 10 tourse saina)	Cum	0.00
12	Providing and laying cement concrete in retaining walls, return walls, walls (any thickness) including attached pilasters, columns, piers, abutments, pillars, posts, struts, buttresses, string or lacing courses, parapets, coping, bed blocks, anchor blocks, plain window sills, fillets, sunken floor etc., up to floor five level, excluding the cost of centering, shuttering and finishing:		
	1:1½:3 (1 cement : $1\frac{1}{2}$ coarse sand (zone-III) : 3 graded stone aggregate 20 mm nominal size).	Cum	1.00
13	Pointing on tile brick work with cement mortar 1:3 (1 cement : 3 fine sand):		
13.1	Flush / Ruled/ Struck or weathered pointing	Sqm	15.00
13.2	Raised and cut pointing	Sqm	12.00
14	Washed stone grit plaster on exterior walls height upto 10 metre above ground level, in two layers, under layer 12 mm cement plaster 1:4 (1 cement : 4 coarse sand), furrowing the under layer with scratching tool, applying cement slurry on the under layer @ 2 Kg of cement per square metre, top layer 15 mm cement plaster 1:1/2:2 (1 cement: 1/2 coarse sand : 2 stone chipping 10 mm nominal size), in panels with groove all around as per approved pattern, including scrubbing and washing the top layer with brushes and water to expose the stone chippings excluding the cost of scaffolding ,complete as per specification and direction of Engineer-in- charge (payment for providing grooves shall be made separately).	Sqm	15.23
15	Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube challies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it thereafter .The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineer in-charge. The elevational area of the scaffolding shall be measured for payment purpose. The payment	Sqm	300.00

		1	1
	will be made once irrespective of duration of scaffolding.		
16	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	210.00
17	Finishing walls with Acrylic Smooth exterior paint of required shade		
	New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)	Sqm	210.00
18	Providing and fixing rabbit/chicken wire mesh as reinforcement to cement plaster including fixing to the existing surface with nail etc.	Sqm	5.00
19	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	79.04
20	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.		
	For thickness of tiles 10 mm to 25 mm	Sqm	27.69
21	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement: 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete		
	Size of Tile 600x600 mm	Sqm	29.94
22	P/F GI Pipe 50 mm with required fittings and accessories and as per site reqirement or Instruction of Engineer In Charge.	Rmt	5.20
23	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminium snap beading shall be paid in basic item) With float glass panes of 5 mm thickness	Sqm	30.00
24	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately)		

	Sanp beading for existing partition	Kg	25.50
25	Earth work in excavation by mechanical means (Hydraulic excavator)/manual means over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10 sqm on plan) including getting out and disposal of excavated earth lead upto 50 m and lift upto 1.5 m, as directed by Engineer-in-charge.		
	All kinds of soil	Cum	2.00
26	Excavating trenches of required width for pipes, cables, etc including excavation for sockets, and dressing of sides, ramming of bottoms, depth upto 1.5 m, including getting out the excavated soil, and then returning the soil as required, in layers not exceeding 20 cm in depth, including consolidating each deposited layer by ramming, watering, etc. and disposing of surplus excavated soil as directed, within a lead of 50 m:		
	All kinds of soil	Mtr	3.00
27	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m.	Cum	2.00
28	Excavating, supplying and filling of local earth (including royalty) by mechanical transport upto a lead of 5km also including ramming and watering of the earth in layers not exceeding 20 cm in trenches, plinth,		
	sides of foundation etc. complete.	Cum	2.00
29	Supplying and filling in plinth with sand under floors, including watering, ramming, consolidating and dressing complete.	Cum	2.00
30	Providing and laying in position cement concrete of 1:4:8 (1 Cement : 4 coarse sand (zone-III) : 8 graded stone aggregate 40 mm nominal size) grade excluding the cost of centering and shuttering - All work up to plinth level :	Cum	2.00
31	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level. Thermo-Mechanically Treated bars of grade Fe-500D or more.	Kg	70.00
32	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level: 1:1.5:3 (1 cement: 1.5 coarse sand (zone-III): 3 graded stone aggregate 20 mm nominal size)	Cum	1.50
33	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level with Cement mortar 1:4 (1 cement :4 coarse sand)	Sqm	0.50
34	Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any	Sqm	2.00

	size as approved by Engineer-in-Charge, in skirting, risers of steps and		
	dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse		
	sand) and jointing with grey cement slurry @ 3.3kg per sqm, including		
	pointing in white cement mixed with pigment of matching shade		
	complete.		
35	Providing and laying Ceramic glazed floor tiles of size 300x300 mm		
	(thickness to be specified by the manufacturer) of 1st quality		
	conforming to IS: 15622 of approved make in colours such as White,		
	Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4		
	(1 Cement : 4 Coarse sand), Jointing with grey cement slurry @ 3.3		
	kg/sqm including pointing the joints with white cement and matching		
	pigment etc., complete.	Sqm	14.00
36	12 mm cement plaster of mix : 1:6 (1 cement: 6 fine sand)	Sqm	5.00
37	Providing and applying white cement based putty of average thickness		
	1 mm, of approved brand and manufacturer, over the plastered wall		
	surface to prepare the surface even and smooth complete.	Sqm	5.00